

Dear Colleague:

Enclosed please find a copy of the latest Federal Register announcement inviting all current Title VI grantees, current Title VI grantees who wish to leave a consortium and other eligible Federally recognized Indian tribal organizations to apply for Older Americans Act (OAA), Title VI, Part A/B and Part C funds for the project period April 1, 2008 to March 31, 2011. Please note that all current grantees will receive priority in funding decisions.

Given the importance of the Title VI program, we would like to bring some major components of this application to your attention.

- For those applying for Title VI, Part A (Tribes and Alaskan Natives) or Part B (Native Hawaiians) funding you have the option to also apply for Part C. However, to apply for Part C you must apply for both Part A/B and Part C. If applying for both Parts A/B and C you will be submitting this in one application. You must specify at the beginning of your application if you are applying for only Part A/B funding or for both Part A/B and Part C. All requirements for Part A/B and Part C must be addressed in the application.
- All grant applications must obtain a D-U-N-S number from Dun and Bradstreet. It is a nine-digit identification number that provides unique identifiers of single business entities. The D-U-N-S number is free and easy to obtain from [http://www.dnb.com/US/duns\\_update/](http://www.dnb.com/US/duns_update/). As it can take several weeks to obtain this number please complete this step immediately. Check with your Tribal Organization to make sure that they have not already secured a D-U-N-S number, as there is only one D-U-N-S number per Tribe.
- For those applying for Part A please pay close attention to the requirements of Sec. 614(a)(1), (4) and (5) which are to evaluate the need for supportive and nutrition services, develop measurable objectives related to activities to meet the identified needs and evaluation the results of these activities. For those applying for Part B these requirements can be found in Sec. 624(a)(1), (5) and (6). Be very clear about how you will evaluate the results and benefits of your objectives. In these days of dwindling resources and increased emphasis on program results, it is imperative that programs demonstrate their effectiveness in meeting the goals of the Title VI program.
- Also pay special attention to the Nutrition services section of the application. The “optional” Application Guidelines can walk you through the service requirements.

- Sec. 614(a)(11) for Part A and 624(a) (3) for Part B requires assurances that there will be coordination of services provided under Title VI and Title III in the same geographical area. Lack of assurance that ongoing coordination will occur can result in your grant application not being approved.
- It is important to remember that the Part A application should only include the number of American Indians and Alaskan Natives aged 60 and over (and the number of elders between the tribally determined age and age 60, if applicable) in the proposed service area. This is NOT the total population census of all Tribal members, age 60 and over, if not all the Tribal members live in the proposed service area. Part B applications should only include the number of Native Hawaiians aged 60 and over in the proposed service area.
- If there is a geographical overlap between two or more Title VI, Part A applicants the eligible elders can only be counted once and included in only one application. The 2000 amendments to the OAA require that applications contain assurances that procedures will be adopted to ensure against duplicate services being provided to the same recipients (Sec. 614(c)(4)).
- The 2000 amendments also changed the population statistics development section (Sec. 614(b)) for Title VI, Part A to “for the purpose of any application submitted under this part, the tribal organization may develop its own population statistics,, with approval from the Bureau of Indian Affairs (BIA), in order to establish eligibility.” For those compacting Tribes that have assumed tribal enrollment responsibility from the BIA, we will accept the Tribal Enrollment Clerk’s signature for the required approval of the population statistics.
- **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR FUNDING.**
- All applications must be postmarked by the due date specified in the Federal Register. **NO EXTENSIONS WILL BE GIVEN.**
- Applications must be sent overnight delivery to the U.S. Department of Health and Human Services, Administration on Aging, Office of Grants Management, One Massachusetts Ave., NW, Room 4604, Washington, D.C. 20001, Attn: Stephen Daniels (HHS-2008-AoA-Title VI-0802). You must submit one original and two copies of the application. Faxed applications will not be accepted.

We are providing an application guide that includes both Parts A/B and C for your use. Again, applying for Part C is not a requirement to apply for Part A/B.

You are not required to use the enclosed “Application Guidelines for Title VI Grants”, but is an option if you so choose. Included at the back of the Application Guide are the required Assurances and Certifications that must accompany your application.

Please feel free to contact your Regional Office with any questions you may have.

Sincerely,

M. Yvonne Jackson, Ph.D.  
Director  
Office for American Indian, Alaskan Native  
and Native Hawaiian Programs

Enclosures